

2018 Summer Student JOB POSTING
for
VISITOR INFORMATION COUNSELLOR
at the Williams Lake Visitor Centre

Qualifications and Personal Suitability:

Outstanding interpersonal skills, excellent telephone skills and organizational ability. Able to work well under pressure and demonstrate initiative. Be resourceful. Demonstrate an exceptional knowledge of the local area and tourism opportunities in the region. The ability to speak a second language fluently is an asset. Applicants with a “can do” attitude, a sense of humour, and a high level of enthusiasm and commitment to working with people. The Visitor Centre is open 7 days a week, must be able to work weekends.

In order to qualify you must have had experience or training in:

- a. Promotion of local tourism products, services and events
- b. Computer programs such as Microsoft Word, Excel, PowerPoint and Publisher
- c. Solid Social Media experience
- d. Booking accommodations and tours
- e. Working in a team environment
- f. Must be legally entitled to work in Canada
- g. Enrolled full time in school and intending to return fulltime in September
- h. Be between the ages of 15-30

Only candidates selected for interview will be contacted

**Please submit resumes by Monday April 16th, 2018 to visitors@telus.net or
Drop off at the Williams Lake Visitor Centre**